The guidance below is designed to scope an initial discussion about the way we describe the Department of the Air Force with the introduction of the United States Space Force. This information is subject to change as more details arise related to the United States Space Force.

**How do we talk about the Department of the Air Force?**

The Department of the Air Force is comprised of the United States Air Force (USAF) and United States Space Force (USSF).

**How do we talk about the individual Services?**

- **Air Force:** “the United States Air Force” or “the Air Force” or “USAF”
- **Space Force:** “the United States Space Force” or “the Space Force” or “USSF”
- When talking about the Services together: “the Air and Space Forces of the Department of the Air Force” or “the U.S. Air Force and U.S. Space Force”

**How do we formally address Department of the Air Force Leadership?**

- For the Secretary: “The Secretary of the Air Force, the Honorable Barbara Barrett” or “Secretary Barrett”
- For the Air Force: “CSAF” or “Chief of Staff of the Air Force” or “General Goldfein”
- For the Space Force: “CSO” or “Chief of Space Operations” or “General Raymond”

**How do we informally address Department of the Air Force Leadership?**

- When not using formal duty titles such as CSAF or CSO, refer to the CSAF and CSO as “Chief”

**How do we talk about the forces provided by the two Services?**

- For the Air Force: “Air Forces”
- For the Space Force: “Space Forces”
- When talking about the forces of both Services together: “Air and Space Forces”

**How do we talk about the members in the Department and each of the two Services?**

- When talking about members of the Department of the Air Force: “military and civilian members of the Department of the Air Force”
- When talking about members of the two Services together: “Air and Space professionals” or “men and women of the Air and Space Forces”
- For the Air Force: “Airmen”
- For the Space Force: “Space professionals,” “Members of the United States Space Force” or “Members of the Space Force”

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